

**UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
Office of Fire and Aviation  
3833 S. Development Avenue  
Boise, Idaho 83705-5354**

June 10, 1999

IN REPLY REFER TO:  
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To: State Directors

From: Director, Office of Fire and Aviation

Subject: Joint Apprenticeship Committee

DD: 6/30/99

In February, 1998, the Bureau of Land Management signed an agreement with the Department of Labor entitled "Standards of Apprenticeship and Training for the U.S. Department of the Interior, Bureau of Land Management." This agreement formulated and adopted apprenticeship standards for the Bureau's wildland fire program. One of those standards specified the establishment of a committee, the Joint Apprenticeship Committee (JAC).

In the standards agreement, the JAC has the following duties:

1. Promote the development of apprenticeship programs as appropriate.
2. Promote and oversee the training of the apprentices for apprenticeship.
3. Identify skills that are commonly shared by job titles as they are attached to these standards and assure the consistency of training.
4. Maintain centralized records of apprentices and their progress.
5. Develop curriculum and support material.

The agreement also stipulated that the JAC "...shall maintain a constant surveillance of apprentices, apprenticeship problems and new requirements. It shall develop new training criteria, guidelines and measures of attainment in the apprenticeship as new conditions dictate."

The purpose of this memorandum is to request nominations from the states for participation on this committee. We are seeking a diverse group that is comprised of people from different parts of the country and different levels of the organization, from State Fire Management Officers to

firefighters who have completed the Apprenticeship Program. Debie Chivers, Office of Fire and Aviation, EEO Program Manager, will be a participant on the committee, along with a representative from the BLM Fire and Aviation Training Group at the National Interagency Fire Center. It is anticipated that this committee will not meet in person more than two times per year, with a great deal of business to be conducted via teleconference.

Please submit nominations for the BLM JAC to Larry Sutton, BLM Fire and Aviation Training, the National Interagency Fire Center, no later than June 30, 1999. If you have questions regarding this committee or the Apprenticeship Program in general, please contact Larry Sutton at 208-387-5374.

Signed by:  
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